

# Business Professionals of America Document Pre-Submission - Team

**BUSINESS professionals OF AMERICA** Today's students. Tomorrow's business professionals.

**File Submission**

Information Membership Compete NLC Service Resources The Wire

**BPA Online Submission For WSAP and BPA Cares**

To submit documents in advance for a WSAP competition, choose your region below. If you are submitting for a regional conference, ensure that you choose the region, not the state. For the National Leadership Conference, choose "National BPA."

Not all States/Regions use this system to submit documents. Use this system only for either NLC or if you have been instructed to submit documents here by your Regional/State conference administrator.

**IMPORTANT:** When choosing region/state/national below, choose the region/state conference you are submitting for; for a regional contest, choose the region. For a state contest, choose the state. For a national contest, choose "National BPA."

Conference You Are Submitting For: Delaware

Choose National/State/Region

\*Log into [www.bpa.org/submit](http://www.bpa.org/submit).  
\*Choose **Delaware**.  
\*Click on **Choose National/State/Regional**.

\*For team events, enter the **member ID** of any one member of your team (example 20-0021-0001).  
\*Choose the **event** for which you are submitting information.

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**BPA Online Submission For WSAP and BPA Cares**

Conference You Are Submitting For: Delaware

Member ID (For team events, use the member ID of any one member of your team): 20-0021-0001

Event: Economic Research Project - Team

Division: Administrative Support Research Project - Individual

- Mi Advanced Interview Skills
- Adviser of the Year Award
- Se Economic Research Project - Individual
- Economic Research Project - Team
- As Emerging Advisor Award
- Pe Emerging Professional Award
- Entrepreneurship
- Entrepreneurship Exploration Award
- Proc Graphic Design Promotion (S/PS)
- Global Marketing Team
- Interview Skills
- Career Research Project Team
- Graphic Design Promotion (Middle Level)
- Web Site Design Team (Middle Level)
- Outstanding Service Award
- Member Recruiter Award
- Service Learning Award Individual
- Web Application Team
- Web Site Design Team (S/PS)

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**BPA Online Submission For WSAP and BPA Cares**

Conference You Are Submitting For: Delaware

Member ID (For team events, use the member ID of any one member of your team): 20-0021-0001

Event: Economic Research Project - Team

Division:

- Middle Level
- Secondary (High School)
- Associate
- Post-secondary

Proceed to Event Submission

\*Choose either **Secondary** or **Middle Level**.  
\*Click **Proceed to Event Submission**.

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## File Submission

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### BPA Online Submission For WSAP and BPA Cares

Currently submitting documents with the following information:  
 Conference You Are Submitting For: **Delaware**

Member ID (For team events, use the member ID of any one member of your team): **20-0021-0001**  
 Event: **Economic Research Project - Team**  
 Division: **Secondary**

**Event Notes:** Submit the following: The completed research paper, and an Individual Entry Form/State Compliance. Bring two copies of the paper, along with other supporting documents, to the conference.

Your Name(s):  If this is for a team and there is more than 1 team from your chapter, please list all team members.

Your E-mail Address:  Used to send an e-mail confirming your submission.

Files to Submit:

Use the browse button to find the file you need. If you have multiple files to upload, use the "add" button to add more files.

Double-check that you've chosen the correct files before submitting. Nothing is saved until you click submit. You will get a confirmation e-mail, code and page after submitting. Only click submit once.

- \* Enter the **students' names**. If there is more than 1 team from your chapter, be sure to include your **team number**.
- \* Enter the **email address** to be used for confirming submission.
- \* Upload files → Make sure to check the *Delaware State BPA Deadlines* document (from registration) for the file name. All files should be saved as **.pdf**.
- \* Click **submit** once you have added all the files required for the event.

- \* This will be the **confirmation** that you receive once you have submitted.
- \* A copy will also be sent to the email address that you have indicated on the previous screen and also to the main advisor (see below for sample email).

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### BPA Online Submission For WSAP and BPA Cares

Colin Hovel, ID 20-0021-0001:

Your pre-submission for Economic Research Project - Individual was successful.

Confirmation Code: econresind\_774215021

1 files were successfully uploaded with your entry.

If there was a mistake with your submission, contact your conference's administrator to solve the problem. E-mails on file for your conference include [hewesangie@smyrna.k12.de.us](mailto:hewesangie@smyrna.k12.de.us) or [lstoner@doe.k12.de.us](mailto:lstoner@doe.k12.de.us).

Your confirmation code is econresind\_774215021 and you can go to <http://www.bpa.org/compete/confirm> at any time to re-confirm that submission was successful using your confirmation code.

Thank you for using the BPA Competitive Event Pre-submission Online System.  
 Conference You Are Submitting For: **Delaware**

Message Developer Adobe PDF

Reply Reply to All Forward Delete Move to Folder Create Rule Other Actions Block Sender Not Junk Safe Lists Junk E-mail Categorize Follow Up Mark as Unread Options Find Related Select Find

From: websend@bpa.org  
 To: hewesangie@smyrna.k12.de.us  
 Cc:  
 Subject: BPA Event Submission Confirmation

Sent: Tue 1/3/2012 9:52 AM

This e-mail is a copy of the one a member submitted in BPA.org Pre-submission system. The given e-mail address was [colinhovlen@aol.com](mailto:colinhovlen@aol.com).

Colin Hovel, ID 20-0021-0001:

Your pre-submission for Economic Research Project - Individual was successful.

Confirmation Code: econresind\_774215021

1 files were successfully uploaded with your entry.

If there was a mistake with your submission, contact your conference's administrator to solve the problem. E-mails on file for your conference include [hewesangie@smyrna.k12.de.us](mailto:hewesangie@smyrna.k12.de.us) or [lstoner@doe.k12.de.us](mailto:lstoner@doe.k12.de.us).

Your confirmation code is econresind\_774215021 and you can go to <http://www.bpa.org/compete/confirm> at any time to re-confirm that your submission was successful using your confirmation code.

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