



**BUSINESS PROFESSIONALS OF AMERICA
PROGRAM OF WORK
2017 – 2018**

***All BPA meetings will use PDMS Course #23913 and the Section # will be noted below.*

JUNE 2017

DATE	ACTIVITY	LOCATION
June 5, 2017 (Monday)	Board of Directors' Meeting 4:00 pm – 7:00 pm	John Collette Education Resource Ctr. Conf. Rm D PMDS Section #45317
June 12 – 15, 2017 (Monday - Thursday)	State Officer Leadership Training – Mandatory Overnight Stay Tuesday Night	<i>Old State House (Monday) Daver Downs (Tuesday – Wednesday) Collette – Conf. Rm C (Thursday)</i>

AUGUST 2017

August 9, 2017 (Wednesday)	State Officer Leadership Summer Meeting 12:00 pm – 4:00 pm	John Collette Education Resource Ctr. Warehouse Conf. Rm
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SEPTEMBER 2017

September 5, 2017 (Tuesday)	Board of Directors' Meeting 4:30 pm – 7:30 pm	John Collette Education Resource Ctr. Conf. Rm C PDMS Section #45431
September 11, 2017 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C
September 14, 2017 (Thursday)	Registration DEADLINE Statewide Advisors' Meeting <i>RSVP with Total School Attendance</i>	PDMS Section #45432
September 25, 2017 (Monday)	Statewide Advisors' Meeting Middle Level & Secondary 5:00 pm – 8:00 pm (Registration 4:45 pm)	John Collette Education Resource Center Conference Room A & B PDMS Section #45432
September 25, 2017 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C
September 29, 2017 (Friday)	DEADLINE (Registration & Fee Submission) Fall Leadership Conference	Department of Education State office by September 29, 2017

OCTOBER 2017

DATE	ACTIVITY	LOCATION
October 9, 2017 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C
October 24, 2017 (Tuesday)	State Officer Leadership Team Meeting 4:30 pm – SOLT MEMBERS ONLY - overnight (required)	TBD

October 25, 2017 (Wednesday)	Fall Leadership Conference Middle Level 9:00 am – SOLT MEMBERS ONLY - overnight (required)	Delaware State University Dover, DE
October 26, 2017 (Thursday)	Fall Leadership Conference Secondary Level 7:00 am – 4:30 pm (cleanup assistance required)	Delaware State University Dover, DE

NOVEMBER 2017

DATE	ACTIVITY	LOCATION
November 6, 2017 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C

DECEMBER 2017

December 4, 2017 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C
December 18, 2017 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C

JANUARY 2018

January 4, 2018 (Thursday)	Registration DEADLINE Middle Level Advisors' Meeting <i>RSVP with Total School Attendance</i>	PDMS Section #45443
January 8, 2018 (Monday)	State Officer Leadership Team (mandatory) 4:30 pm – 7:30 pm	John Collette Education Resource Conf. Room C
January 10, 2018 (Wednesday)	SUBMISSION DEADLINE – State Officer Candidate Nomination Packets	Must be received in the State Office on January 10, 2018 by 5:00 pm
Note: State Officer Candidates MUST be able to attend the Information Session January 22*, 2018 at 4:00 – 5:30 pm! *Inclement weather date: January 29, 2018 at 4:00 – 5:30 pm		
January 11, 2018 (Thursday)	Middle Level Advisors' Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Center Conf. Room B PDMS Section #45443
January 12, 2018 (Friday)	Registration DEADLINE Secondary Advisors' Meeting - <i>RSVP with Total School Attendance</i> Registration DEADLINE BODS' MTG.	PDMS Section #45444 PDMS Section #45445
January 12, 2018 (Friday)	DEADLINE (Registration) State Leadership Conference	Must be Entered on Web Site by January 12 at 11:59 pm
Please Note: SLC Registration will NOT be accepted after Friday, January 19th at 11:59 pm (Late Registration Fee Applies January 13th – 19th)		
January 16, 2018 (Tuesday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C
January 19, 2018 (Friday)	Advisor Verification Form Deadline	Due in the State Office no later than 3:59 pm
January 22, 2018 (Monday)	State Officer Leadership Team (early dismissal may be required) 3:00 pm – 4:00 pm, (5:30 pm – 8:00 pm) – Candidate Session Pre-submit Site Opens Judges may begin scoring events. All events must be scored by February 16 at 8:00 am	John Collette Education Resource Center Conf. Room B
January 25, 2018 (Thursday)	Secondary Advisors' Meeting 5:00 pm – 7:00 pm (Registration 4:45 pm) Board of Directors' Meeting	John Collette Education Resource Center Conference Room B PDMS Section # 45444

JANUARY 2018

	DEADLINE – Torch Awards	Must be verified by Local Advisor by NO LATER THAN 3:59 PM
January 26, 2018 (Friday)	DEADLINE Special Recognition Award Applications	Due NO LATER THAN 3:59 PM Be sure to include all required documents and URLs
	DEADLINE – Middle Level State Officer for a Day (SOFAD) Application Submission	Due NO LATER THAN 3:59 PM Be sure to include the Letter of Recommendation and Essay
January 26, 2018	Registration and Fees Payment Deadline Preferred payment by credit card. Checks will also be accepted.	Checks must be received in State Office by January 26, 2018
January 30, 2018 (Tuesday)	DEADLINE Competitive Event Submissions Refer to Conference Registration for specific event information to be submitted	Due NO LATER THAN 3:59 PM Be sure to include all required documents and URLs

FEBRUARY 2018

DATE	ACTIVITY	LOCATION
February 2, 2018 (Friday)	Registration DEADLINE State Grading Day RSVP with Total School Attendance	PDMS Section #45446
February 5, 2018 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C
February 7, 2018 (Wednesday)	State Testing Day 8:30 am	County Sites
February 15, 2018 (Thursday)	State Grading Day 8:30 am – until done	John Collette Education Resource Center Conf. Room A & B PDMS Section# 45446
February 16, 2018 (Friday)	DEADLINE – Pre-submit Scores	Due No Later Than 8:00 AM
February 20, 2018 (Tuesday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C
February 26, 2018 (Monday)	State Leadership Conference Prep/Practice 4:30 pm – SOLT MEMBER ONLY - overnight (required)	Dover Downs Conference Center
February 27, 2018 (Tuesday)	State Leadership Conference Secondary Level Division 7:00 am – SOLT MEMBER ONLY - overnight (required)	Dover Downs Conference Center
February 28, 2018 (Wednesday)	State Leadership Conference Middle Level Division 7:00 am – 8:00 pm (cleanup assistance required)	Dover Downs Conference Center
February 28, 2018	Registration OPENS FOR THE NLC: NLC Housing Registration opens	Dallas, TX

MARCH 2018

March 1, 2018 (Thursday)	National BPA Cares Professional Awards DEADLINE	BPA.ORG online submission
March 12, 2018 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C
March 31, 2018 (Saturday)	DEADLINE for submission of (NOLT) application, National Officer Leadership Team NLC Registration DEADLINE DEADLINE for submission of all NLC COMPETITIVE EVENT ITEMS, TORCH Awards and BPA Cares achievements NLC Registration DEADLINE	

APRIL 2018

DATE	ACTIVITY	LOCATION
April 1, 2018	LATE Registration OPENS FOR THE NLC	
April 2, 2018 (Monday)	Registration DEADLINE Statewide Advisors' Meeting <i>RSVP with Total School Attendance</i>	PDMS Section #45447
April 5, 2018 (Thursday)	Late registration deadline for NLC No registrations accepted after this date	
April 9, 2018 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm Transition Meeting	John Collette Education Resource Conf. Room C
April 16, 2018 (Monday)	Secondary & Middle Level Advisor's Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room A PDMS Section #45447
April 21, 2018 (Saturday)	Conference registration fees must be submitted to the National center	

MAY 2018

May 9-13, 2018 (Wednesday – Sunday)	Business Professionals of America National Leadership Conference	Dallas, TX
TBD	Legislative Appreciation Day (2018-2019 State Officers Only)	Legislative Hall Dover, DE

June 2018

DATE	ACTIVITY	LOCATION
June 4, 2018 (Monday)	Board of Directors' Meeting 4:00 pm – 7:00 pm	Collette Education Resource Ctr. Conf. Rm D PMDS Section #45448
June 11 – 14, 2018 (Monday - Thursday)	State Officer Leadership Training – Mandatory Overnight Stay	TBD