



DEPARTMENT OF EDUCATION
Teaching and Learning Branch
Career and Technical Education Workgroup

**BUSINESS PROFESSIONALS OF AMERICA
PROGRAM OF WORK
2016 – 2017**

***All BPA meetings will use PDMS Course #23913 and the Section # will be noted below.*

JUNE 2016

DATE	ACTIVITY	LOCATION
June 6, 2016 (Monday)	Board of Directors' Meeting 4:00 pm – 7:00 pm	John Collette Education Resource Ctr. Conf. Rm D PDMS Section #40546
June 13 – 16, 2016 (Monday - Thursday)	State Officer Leadership Training – Mandatory Overnight Stay	John Collette Education Resource Ctr. Conf. Rm C (Monday) Dover Downs (Tuesday – Wednesday) Dover Downs (Thursday)

AUGUST 2016

August 10, 2016 (Wednesday)	State Officer Leadership Summer Meeting 12:00 pm – 4:00 pm	Townsend Building 3 rd Floor Conf. Rm
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SEPTEMBER 2016

September 7, 2016 (Wednesday)	Board of Directors' Meeting 4:30 pm – 7:00 pm	John Collette Education Resource Ctr. Conf. Rm C PDMS Section #42249
September 12, 2016 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C
September 15, 2016 (Thursday)	Registration DEADLINE Statewide Advisors' Meeting RSVP with Total School Attendance	PDMS Section #42250
September 26, 2016 (Monday)	Statewide Advisors' Meeting Middle Level & Secondary 5:00 pm – 7:00 pm (Registration 4:45 pm)	John Collette Education Resource Center Conference Room A & B PDMS Section #42250
September 26, 2016 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C
September 30, 2016 (Friday)	DEADLINE (Registration & Fee Submission) Fall Leadership Conference	Department of Education State office by September 30, 2016

OCTOBER 2016

DATE	ACTIVITY	LOCATION
October 3, 2016 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C

October 31, 2016 (Monday)	State Officer Leadership Team Meeting 4:30 pm – SOLT MEMBERS ONLY - overnight (required)	TBD
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NOVEMBER 2016

November 1, 2016 (Tuesday)	Fall Leadership Conference Secondary Level 9:00 am – SOLT MEMBERS ONLY - overnight (required)	DSU, Ed & Humanities Bldg., Dover, DE
November 2, 2016 (Wednesday)	Fall Leadership Conference Middle Level 7:00 am – 4:30 pm (cleanup assistance required)	DSU, Ed & Humanities Bldg., Dover, DE
November 7, 2016 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C

DECEMBER 2016

December 12, 2016 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C
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JANUARY 2017

January 5, 2017 (Thursday)	Registration DEADLINE Middle Level Advisors' Meeting <i>RSVP with Total School Attendance</i>	PDMS Section #42252
January 9, 2017 (Monday)	State Officer Leadership Team (mandatory) 4:30 pm – 6:30 pm	John Collette Education Resource Conf. Room C
January 11, 2017 (Wednesday)	DEADLINE – State Officer Candidate Nomination Packets	Must be received in the State Office on January 11, 2017 by 5:00 pm
Note: State Officer Candidates MUST be able to attend the Information Session January 23*, 2017 at 4:00 – 5:30 pm! *Inclement weather date: January 26, 2017 at 4:00 – 5:30 pm		
January 12, 2017 (Thursday)	Middle Level Advisors' Meeting 4:30 pm – 6:30 pm	John Collette Education Resource Center Conf. Room B PDMS Section #42252
January 13, 2017 DEADLINE (Registration) Must be Entered on Web Site (Friday) State Leadership Conference by January 13 at 11:59 pm		
Please Note: SLC Registration will NOT be accepted after Wednesday, January 18th! (Late Registration Fee Applies!)		
January 17, 2017	Registration DEADLINE Secondary Advisors' Meeting <i>Total School Attendance</i>	PDMS Section # 42280 (Tuesday) Meeting - <i>RSVP with Total School Attendance</i>
Registration DEADLINE BODS' MTG.		
January 17, 2017 (Tuesday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	PDMS Section # 42281 John Collette Education Resource Conf. Room C
January 19, 2017 (Thursday)	Secondary Advisors' Meeting 5:00 pm – 7:00 pm	John Collette Education Resource

	(Registration 4:45 pm)	Center Conference Room B PDMS Section # 42280
	Board of Directors' Meeting 7:00 p.m.	PDMS Section # 42281
January 23, 2017 (Monday)	State Officer Leadership Team (early dismissal required) 3:00 pm – 4:00 pm, 5:30 pm – 8:00 pm State Officer Leadership Team Candidate Information Session 4:00 – 5:30 pm	John Collette Education Resource Center Conf. Room B
January 27, 2017 (Friday)	DEADLINE (Registration Fees)	Must be received in State Office by January 27, 2017
January 30, 2017 (Monday)	DEADLINE – Torch Awards	Must be verified by Local Advisor by NO LATER THAN 3:59 PM
January 30, 2017 (Monday)	DEADLINE Special Recognition Award Applications Competitive Event Submissions Refer to Conference Registration for specific event information to be submitted	Due NO LATER THAN 3:59 PM Be sure to include all required documents and URLs
January 30, 2017 (Monday)	DEADLINE – Middle Level State Officer for a Day (SOFAD) Application Submission	Due NO LATER THAN 3:59 PM Be sure to include the Letter of Recommendation and Essay

FEBRUARY 2017

February 2, 2017 (Thursday)	State Testing Day 8:30 am	County Sites
February 3, 2017 (Friday)	Registration DEADLINE State Grading Day RSVP with Total School Attendance	PDMS Section #42284
February 6, 2017 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C
February 8, 2017 (Wednesday)	State Grading Day 8:30 am – until done	John Collette Education Resource Center Conf. Room A & B PDMS Section #42284
February 13, 2017 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C
February 20, 2017 (Monday)	State Leadership Conference Prep/Practice 4:30 pm – SOLT MEMBER ONLY - overnight (required)	Dover Downs Conference Center
February 21, 2017 (Tuesday)	State Leadership Conference Secondary Level Division 7:00 am – SOLT MEMBER ONLY - overnight (required)	Dover Downs Conference Center
February 22, 2017 (Wednesday)	State Leadership Conference Middle Level Division 7:00 am – 8:00 pm (cleanup assistance required) Registration OPENS FOR THE NLC: \$115 NLC Housing Registration opens	Dover Downs Conference Center Walt Disney World Swan - Orlando, FL

MARCH 2017

DATE	ACTIVITY	LOCATION
March 13, 2017 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room C

APRIL 2017

April 1, 2017 (Saturday)	DEADLINE for submission of NOLT NLC <i>Registration</i> DEADLINE DEADLINE for submission of all NLC <i>COMPETITIVE EVENT ITEMS</i> NLC <i>Registration</i> DEADLINE	
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April 2, 2017	<i>LATE Registration</i> OPENS FOR THE NLC: \$145	
April 6, 2017 (Thursday)	<i>LATE Registration</i> DEADLINE FOR NLC	
April 10, 2017 (Monday)	State Officer Leadership Team Meeting 5:00 pm – 8:00 pm Transition Meeting	John Collette Education Resource Conf. Room C
April 3, 2017 (Monday)	<i>Registration</i> DEADLINE Statewide Advisors' Meeting <i>RSVP with Total School Attendance</i>	PDMS Section #42664
April 17, 2017 (Monday)	Secondary & Middle Level Advisor's Meeting 5:00 pm – 8:00 pm	John Collette Education Resource Conf. Room A PDMS Section #42664
April 21, 2017	Conference registration fees must be submitted to the National center	

MAY 2017

May 10-14, 2017 (Wednesday – Sunday)	Business Professionals of America National Leadership Conference	Orlando, FL
TBD	Legislative Appreciation Day (2017-2018 State Officers Only)	Legislative Hall Dover, DE