



### DE EVENTS-AT-A-GLANCE

	Maximum minutes for orientation, prep and warm-up	Maximum minutes for wrap-up	Actual minutes of testing and/or presentation	Judges Questions (Min.)	May event be repeated?	Are production standards used?	May reference materials be used? (See WSAP for details)	Computer and printer provided by BPA?	Color printing allowed?	Bring own computer?	Judges utilized*	Number of state entries eligible for national competition	Level for this event	Associate Division Event	Additional Certification Component
<b>Virtual</b>															
Virtual Multimedia and Promotion Individual	3		10	5	Y	Y	N	N	Y	Y	Y	U	S, PS	Y	
Virtual Multimedia and Promotion Team	3		10	5	Y	Y	N	N	Y	Y	Y	U	S, PS	Y	
Software Engineering Team	3		10	5	Y	Y	N	N	Y	Y	Y	U	S, PS	Y	
Web Application Team	3		10	5	Y	Y	N	N	Y	Y	Y	U	S, PS	Y	
Mobile Applications	3		10	5	Y	Y	N	N	Y	Y	Y	U	S, PS	Y	
Promotional Photography	3		7	5	Y	Y	N	N	Y	Y	Y	U	S, PS	Y	
Start-up Enterprise Team	3		10	5	Y	Y	N	N	Y	Y	Y	U	S, PS	Y	
<b>Finance</b>															
(100) Fundamental Accounting	10	10	90		N	N	Y	N				5	S	Y	
(110) Advanced Accounting	10	10	90		Y	N	Y	N				5	S		
(125) Payroll Accounting	10	10	60		Y	N	Y	N				5	S		
(145) Banking & Finance			60		Y	N	Y	N				5	S, PS		
(150) Financial Analyst Team	8		30/10	5	Y	N	Y	N	Y	Y	2	2	S, PS		
(155) Economic Research Individual	3		7	5	Y	N	N	N			2	3	S		
(160) Economic Research Team	3		7	5	Y	N	N	N			2	2	S		
(165) Personal Financial Management			60		Y	N	Y	N				5	S, PS		
(190) Financial Math & Analysis Concepts — Open Event			60		Y	N	N	N				U	S, PS	Y	

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<b>Business Administration</b>															
(200) Fundamental Word Processing	10	10	60		N	Y	Y	Y				5	S, PS	Y	
(205) Intermediate Word Processing	10	10	60		N	Y	Y	Y				5	S, PS	Y	
(210) Advanced Word Processing	10	10	90		Y	Y	Y	Y				5	S, PS		Y
(215) Integrated Office Applications	10	10	90		Y	Y	Y	Y				5	S, PS		Y
(220) Basic Office Systems & Procedures	10	10	90		N	Y	Y	Y				5	S, PS		
(225) Advanced Office Systems & Procedures	10	10	90		Y	Y	Y	Y				5	S, PS		
(230) Fundamental Spreadsheet Applications	10	10	90		N	N	Y	Y				5	S, PS		
(235) Advanced Spreadsheet Applications	10	10	90		Y	N	Y	Y				5	S, PS		Y
(240) Database Applications	10	10	90		Y	N	Y	Y				5	S, PS		Y
(245) Legal Office Procedures	10	10	60		Y	Y	Y	Y				5	S, PS		
(250) Medical Office Procedures	10	10	60		Y	Y	Y	Y				5	S, PS	Y	
(255) Administrative Support Team	10	10	90		Y	Y	Y	Y				2	S, PS	Y	
(260) Admin. Support Research Project	3		7	5	Y	N	N	N			2	3	S	Y	
(265) Business Law & Ethics	10	10	60		Y	N	Y	Y				5	S, PS		
(290) Admin. Support Concepts — Open Event			60		Y	N	N	N				U	S, PS	Y	
<b>Management Information Systems</b>															
(300) Computer Network Technology			60		Y	N	Y	N				5	S, PS	Y	Y
(305) PC Servicing & Troubleshooting	See guidelines for administration				Y	N	Y	N				5	S, PS		Y
(320) Computer Security	See guidelines for administration				Y	N	Y	N				5	S, PS	Y	Y
(340) Java Programming	10	10	90		Y	N	Y	N		Y		5	S, PS		
(390) Computer Programming Concepts — Open Event			60		Y	N	N	N				U	S, PS	Y	
(391) Information Tech Concepts — Open Event			60		Y	N	N	N				U	S, PS	Y	

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<b>Digital Communication &amp; Design</b>															
(400) Fundamental Desktop Publishing	10	10	90		Y	Y	Y	Y	Y			5	S, PS	Y	
(405) Fundamentals of Web Design	10	10	90		Y	N	Y	Y				5	S, PS		Y
(410) Graphic Design Promotion	5		6	5	Y	N	N	N	Y		2	3	S, PS	Y	
(415) Digital Publishing	10	10	90		Y	Y	Y	Y	Y			5	S, PS	Y	
(420) Digital Media Production	3		10	5	Y	N	N	N	Y	Y	2	3	S, PS	Y	
(430) Video Production Team	3		10	5	Y	N	N	N	Y	Y	2	2	S, PS	Y	
(435) Website Design Team	3		10	5	Y	N	N	N	Y	Y	2	2	S, PS	Y	
<b>Management, Marketing &amp; Communication</b>															
(500) Global Marketing Team	3		10	5	Y	N	N	N	Y	Y	2	2	S		
(505) Entrepreneurship	3		5-7	5	Y	N	N	N	Y	Y	2	3	S, PS	Y	
(510) Small Business Management Team	8		30/10	10	Y	N	Y	N		Y	2	2	S, PS		
(515) Interview Skills			15	5	N	N	N	N			2	3	S, PS	Y	
(520) Advanced Interview Skills			15	5	Y	N	N	N			2	3	S, PS	Y	
(525) Extemporaneous Speech	10		2-4	5	Y	N	N	N			2	3	S	Y	
(535) Human Resource Management	20		3-5	5	Y	N	Y	N			2	3	S, PS		
(545) Prepared Speech	1		5-7	5	Y	N	Y	N			2	3	S, PS	Y	
(555) Presentation Management Individual	3		7-10	5	Y	N	N	N		Y	2	3	S, PS		
(560) Presentation Management Team	3		7-10	5	Y	N	N	N		Y	2	2	S, PS	Y	
(590) Business Meeting Management Concepts — Open Event			60		Y	N	N	N				U	S, PS	Y	
(591) Management, Marketing & Human Resources Concepts — Open Event			60		Y	N	N	N				U	S, PS	Y	

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