

Delaware Competitive Events Pre-Submission

Judges' Comments

Judges' comments will be returned for those contestants providing a stamped envelope(s) addressed to the local advisor, with the contestant ID number, school name and contest name written on the flap. The envelope(s) must be given to the contest judges at the time of the contest.

Technical Judging Materials

Materials submitted for technical judging cannot be returned and will not be available at SLC.

Guidelines

1. [Go to http://www.bpa.org/submit.](http://www.bpa.org/submit)
2. Students must log into system (upper right hand corner of the screen)
 - UN/ID: Contestant ID (example: 20-0125-0001)
 - Password: Set by Local Advisor
3. With the "Conference You Are Submitting For" drop-down box, choose "Delaware."
4. Choose your event/program from the "Event" drop down list. If your event doesn't appear, it is not currently open for submissions.
5. Choose your division.
6. Type in your Member Name
7. Type in your Member ID (in the form XX-XXXX-XXXX).
8. Type in your e-mail (for reference purposes).
9. Click "Browse..." to find the first file to upload on your hard drive.
10. To add more files, use the "Add" button.
11. Click "Submit." You will see a progress bar tracking the progress of your file uploads. When it is done, you will see a confirmation screen, will get a confirmation number, and will get an e-mail confirming your submission.

Secondary Level – Pre-submitted Events

(155) Economic Research Individual
 (160) Economic Research Team
 (260) Administrative Support Research Project
 (410) Graphic Design Promotion
 (420) Digital Media Production
 (430) Video Production Team
 (435) Website Design Team
 (500) Global Marketing Team
 (505) Entrepreneurship
 (515) Interview Skills
 (520) Advanced Interview Skills

Middle level – Pre-submitted Events

(930) Digital Game Design Team
 (940) Website Design Team
 (945) Introduction to Video Production Team
 (950) Graphic Design Promotion
 (975) Entrepreneurship Exploration

BPA DEADLINES

All pre-submitted events must be submitted electronically. Each site will contain instructions on uploading files. Contestants must be registered and have their contestant ID # ready when uploading pre-submission files. All files (unless specifically indicated in the Guidelines) must be submitted in PDF format.

Handwritten forms, excluding signatures, are not acceptable and will not be awarded specification points

Delaware BPA Deadlines			
2017 State Leadership Conference – Secondary School Level			
Submit online: www.bpa.org/submit by 4:00 p.m. by Tuesday, January 30, 2018			
Event	What to Submit	Saved File Name	Bring to Conference *Copies must be brought for BOTH preliminaries and finals
Finance			
(155) Economic Research Project Individual	Research Paper – PDF Format Individual Entry Form - PDF Format	Economic Research Project Individual Individual Entry Form	1 Copy of Research Paper 1 Copy of Signed Individual Entry Form(s)
(160) Economic Research Project	Research Paper – PDF Format Team Entry Form - PDF Format	Economic Research Project Team Team Entry Form	1 Copy of Research Paper 1 Copy of Signed Team Entry Form(s)
Business Administration			
(260) Administrative Support Research Project	Research Paper – PDF Format Individual Entry Form - PDF Format	Admin. Research Proj. Ind. Individual Entry Form	1 Copy of Research Paper 1 Copy of Signed Individual Entry Form(s)
Digital Communication & Design			
(410) Graphic Design Promotion	Flyer – PDF or JPG or PNG Format Logo – PDF or JPG or PNG Format Individual Entry Form – PDF Format	Graphic Design Flyer Graphic Design Logo Graphic Design Pin Individual Entry Form	1 Copy of Flyer 1 Copy of 4X4 Logo 1 Copy of 2X2 Logo 1 Copy of signed of Signed Individual Entry Form
(420) Digital Media Production	Individual Entry Form, including URL to project AND Release Form(s) in one combined PDF document.	Digital Media Forms	1 Copy of Signed Individual Entry Form 1 Copy of Signed Release Form(s)
(430) Video Production Team	Team Entry Form, including URL to project AND Release Form(s) in one combined PDF document.	Video Production Forms	1 copy of Script 1 copy of Storyboard 1 copy of signed Team Entry Form 1 copy of signed Release Form(s)

(435) Website Design Team	Team Entry Form, including URL to project (including any necessary login credentials, if necessary) AND Release Form(s) in one combined PDF document.	Website Design Forms	1 copy of signed Team Entry Form 1 copy of signed Release Form(s)
Management, Marketing & Communication			
(500) Global Marketing Team	Marketing Plan – PDF Format Team Entry Form – PDF format	Global Marketing Team Plan Team Entry Form	1 copy of Marketing Plan 1 copy of signed Team Entry Form
(505) Entrepreneurship	Business Plan – PDF format Individual Entry Form – PDF format	Entrepreneurship Plan Individual Entry Form	1 copy of Business Plan 1 copy of signed Individual Entry Form
(515) Interview Skills	Cover Letter – PDF format Resume – PDF format Individual Entry Form- PDF format	Interview Cover Letter Interview Resume Individual Entry Form	1 copy of Cover Letter 1 copy of Resume 1 copy of signed Individual Entry Form
(520) Advanced Interview Skills	Cover Letter – PDF format Resume – PDF format Individual Entry Form – PDF format	Adv. Interview Resume Individual Entry Form	1 copy of Portfolio (<i>must NOT be left with judges</i>) 1 copy of signed Individual Entry Form

Delaware BPA Deadlines			
2017 State Leadership Conference – Middle School Level			
Submit online: www.bpa.org/submit by 4:00 p.m. on Tuesday, January 30, 2018			
Event	What to Submit	Saved File Name	Bring to Conference *1 set preliminaries/1 set finals
Management Information Systems			
(930) Digital Game Design Team	Team Entry Form, Include URL to project AND Release Form(s) in one combined PDF file	Digital Game Forms	1 copy of signed Team Entry Form 1 copy of signed Release Form(s)
Digital Communication & Design			
(940) Web Site Design Team	Team Entry Form, including URL to project. (Any necessary login credentials will need to be added if necessary.) AND Release Form(s) in one combined PDF Format	Website Design Forms	1 Copy of Signed Team Entry Form 1 Copy of Signed Release Form(s)
(945) Introduction to Video Production Team	Team Entry Form, including URL to project AND Release Form(s) in one combined PDF document.	Video Production Forms	1 Copy of Story Board 1 Copy of Script 1 Copy of Signed Team Entry Form 1 Copy of Signed Release Form(s)
(950) Graphic Design Promotion	Flyer – PDF or JPG or PNG Format Logo – PDF or JPG or PNG Format Individual Entry Form – PDF Format	Graphic Design Flyer Graphic Design Logo Individual Entry Form	1 Copy of Flyer 1 Copy of Logo 1 Copy of signed Individual Entry Form
Management, Marketing & Communication			
(975) Entrepreneurship Exploration	Research Paper – PDF Format Individual Entry Form – PDF Format	Research Paper Individual Entry Form	1 Copy of Research Paper 1 Copy of Individual Entry Form