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<b>Virtual</b>																
(V01) Virtual Multimedia and Promotion Individual (ML   S   PS)	3		10	5	Y	Y	N	N	Y	Y	Y	U	S, PS	Y		Y
(V02) Virtual Multimedia and Promotion Team (ML   S   PS)	3		10	5	Y	Y	N	N	Y	Y	Y	U	S, PS	Y		Y
(V03) Software Engineering Team (ML   S   PS)	3		10	5	Y	Y	N	N	Y	Y	Y	U	S, PS	Y		Y
(V04) Web Application Team (ML   S   PS)	3		10	5	Y	Y	N	N	Y	Y	Y	U	S, PS	Y		Y
(V05) Mobile Applications (ML   S   PS)	3		10	5	Y	Y	N	N	Y	Y	Y	U	S, PS	Y		Y
(V06) Promotional Photography (ML   S   PS)	3		7	5	Y	Y	N	N	Y	Y	Y	U	S, PS	Y		Y
(V07) Cybersecurity/Digital Forensics (ML   S   PS)	3		10	5	Y	Y	N	N	Y	Y	Y	U	S, PS	Y		N
(V08) Start-up Enterprise Team (ML   S   PS)	3		10	5	Y	Y	N	N	Y	Y	Y	U	S, PS	Y		N
(V09) Financial Portfolio Management Team (ML   S   PS)	3		10	5	Y	Y	N	N	Y	Y	Y	U	S, PS	Y		N
(V10) Virtual Branding Team (ML   S   PS)-Pilot	3		10	5	Y	Y	N	N	Y	Y	Y	U	S, PS	Y		Y
<b>Finance</b>																
(100) Fundamental Accounting (S)	10	10	90		N	N	Y	N				5	S	Y		N
(110) Advanced Accounting (S)	10	10	90		Y	N	Y	N				5	S			N
(125) Payroll Accounting (S)	10	10	60		Y	N	Y	N				5	S			N
(140) Federal Income Tax Accounting (PS)	10	10	90		Y	N	Y	N				5	PS			N
(145) Banking & Finance (S   PS)	10	10	60		Y	N	Y	N				5	S, PS			N
(150) Financial Analyst Team (S   PS)	8		30/10	10	Y	N	Y	N	Y	Y	2	2	S, PS			N
(155) Economic Research Individual (S)	3		7	5	Y	N	N	N			2	3	S			N
(160) Economic Research Team (S)	3		7	5	Y	N	N	N			2	2	S			N
(165) Personal Financial Management (S   PS)			60		Y	N	Y	N				5	S, PS			N
(190) Financial Math & Analysis Concepts - Open Event (S   PS)			60		Y	N	N	N				U	S, PS	Y		N

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## EVENTS-AT-A-GLANCE

### Business Administration

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(200) Fundamental Word Processing (S   PS)	10	10	60		N	Y	Y	Y				5	S, PS	Y		N
(205) Intermediate Word Processing (S   PS)	10	10	60		N	Y	Y	Y				5	S, PS	Y		N
(210) Advanced Word Processing (S   PS)	10	10	90		Y	Y	Y	Y				5	S, PS		Y	N
(215) Integrated Office Applications (S   PS)	10	10	90		Y	Y	Y	Y				5	S, PS		Y	N
(220) Basic Office Systems & Procedures (S   PS)	10	10	90		N	Y	Y	Y				5	S, PS			N
(225) Advanced Office Systems & Procedures (S   PS)	10	10	90		Y	Y	Y	Y				5	S, PS			N
(230) Fundamental Spreadsheet Applications (S   PS)	10	10	90		N	N	Y	Y				5	S, PS			N
(235) Advanced Spreadsheet Applications (S   PS)	10	10	90		Y	N	Y	Y				5	S, PS		Y	N
(240) Database Applications (S   PS)	10	10	90		Y	N	Y	Y				5	S, PS		Y	N
(245) Legal Office Procedures (S   PS)	10	10	60		Y	Y	Y	Y				5	S, PS			N
(255) Administrative Support Team (S   PS)	10	10	90		Y	Y	Y	Y				2	S, PS	Y		N
(260) Admin. Support Research Project (S)	3		7	5	Y	N	N	N			2	3	S	Y		N
(265) Business Law & Ethics (S   PS)	10	10	60		Y	N	Y	Y				5	S, PS			N
(290) Admin. Support Concepts - Open Event (S   PS)			60		Y	N	N	N				U	S, PS	Y		N

### Management Information Systems

(300) Computer Network Technology (S   PS)			60		Y	N	Y	N				5	S, PS	Y	Y	N
(305) PC Servicing & Troubleshooting (S   PS)	See guidelines for administration				Y	N	Y	N				5	S, PS		Y	N
(310) Server Administration Using Microsoft® (S   PS)			60		Y	N	Y	N				5	S, PS		Y	N
(320) Computer Security (S   PS)	See guidelines for administration				Y	N	Y	N				5	S, PS	Y	Y	N
(340) Java Programming (S   PS)	10	10	90		Y	N	Y	N		Y		5	S, PS			N
(390) Computer Programming Concepts – Open Event (S   PS)			60		Y	N	N	N				U	S, PS	Y		N
(391) Information Tech Concepts – Open Event (S   PS)			60		Y	N	N	N				U	S, PS	Y		N

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<b>Digital Communication &amp; Design</b>																
(400) Fundamental Desktop Publishing (S   PS)	10	10	90		Y	Y	Y	Y	Y			5	S, PS	Y		N
(405) Fundamentals of Web Design (S   PS)	10	10	90		Y	N	Y	Y				5	S, PS		Y	N
(410) Graphic Design Promotion (S   PS)	3		6	5	Y	N	N	N	Y		2	3	S, PS	Y		Y
(420) Digital Media Production (S   PS)	3		10	5	Y	N	N	N	Y	Y	2	3	S, PS	Y		Y
(430) Video Production Team (S   PS)	3		10	5	Y	N	N	N	Y	Y	2	2	S, PS	Y		Y
(435) Website Design Team (S   PS)	3		10	5	Y	N	N	N	Y	Y	2	2	S, PS	Y		Y
(490) Digital Communication & Design Concepts – Open Event (S   PS)			60		Y	N	N	N				U	S, PS	Y		N
<b>Management, Marketing &amp; Communication</b>																
(500) Global Marketing Team (S)	3		10	5	Y	N	N	N	Y	Y	2	2	S			N
(505) Entrepreneurship (S   PS)	3		5-7	5	Y	N	N	N	Y	Y	2	3	S, PS	Y		N
(510) Small Business Management Team (S   PS)	8		30/10	10	Y	N	Y	N		Y	2	2	S, PS			N
(515) Interview Skills (S   PS)			15	0	N	N	N	N			2	3	S, PS	Y		N
(520) Advanced Interview Skills (S   PS)			15	0	Y	N	N	N			2	3	S, PS	Y		N
(525) Extemporaneous Speech (S)	10		2-4	0	Y	N	N	N			2	3	S	Y		N
(535) Human Resource Management (S   PS)	20		3-5	3	Y	N	Y	N			2	3	S, PS			N
(540) Ethics & Professionalism (S   PS)	20		5-7	3	Y	N	Y	N			2	3	S, PS			N
(545) Prepared Speech (S   PS)	1		5-7	5	Y	N	Y	N			2	3	S, PS	Y		N
(555) Presentation Management Individual (S   PS)	3		7-10	5	Y	N	N	N		Y	2	3	S, PS			Y
(560) Presentation Management Team (S   PS)	3		7-10	5	Y	N	N	N		Y	2	2	S, PS	Y		Y
(590) Business Meeting Management Concepts Open Event (S   PS)			60		Y	N	N	N				U	S, PS	Y		N
(591) Management, Marketing & Human Resources Concepts – Open Event (S   PS)			60		Y	N	N	N				U	S, PS	Y		N
(592) Parliamentary Procedure Concepts – Open Event (S   PS)			60		Y	N	N	N				U	S, PS	Y		N
(593) Project Management Concepts – Open Event (PS)			60		Y	N	N	N				U	PS	Y		N
(594) Digital Marketing Concepts – Open Event (S   PS)			60		Y	N	N	N				U	S, PS	Y		N

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### Health Administration

(610) Health Administration Procedures (Formerly Medical Office Procedures) (S   PS)	10	10	60		Y	Y	Y	Y			5	S, PS	Y		N
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